



# Lord Beaconsfield PAC MINUTES

Wednesday, November 6, 2019, 6pm \* TO BE APPROVED AT DEC MTG\*

*The purpose of the Council is to support, encourage and improve the quality of education and well being of students at Lord Beaconsfield Elementary School.*

IN ATTENDANCE: Rose N, Carlene, Michael, Aaron, Ali, Petra, Kathy, Bilyana, Julia, Julia Lu, Lani

1. **WELCOME** : Rose Ngo, Chair 6pm

- a. Going paperless – meeting held in library with agenda projected onto screen
- b. Core PAC Group Contact List passed around to sign up for (E-mail/Phone Number) and to be used by Rose and the Board members as a sounding board when needed

2. **SPECIAL PRESENTATION** - Reading Recovery Program Report

- a. Ms. Wilting – Resource Room Teacher

Ms Wilting prepared a great presentation on how parents can support their child with reading (various levels) and provided a printed package of resources for each person present. Kathy will scan and put this information onto the PAC website. Paper copies that can be photocopied can also be kept in the PAC box should any parent want a set. We thank Ms. Wilting for taking the time to come and share her knowledge and resources about this.

3. **SPECIAL PRESENTATION** – Eric Sing – C'est Mon Café Hot Lunch Program

Eric and his wife Catherine attended the meeting this evening and Eric gave description of what their hot lunch program provides. Their company provides all the volunteers for distribution of the lunches, eliminating the need for rounding up parents to help. The ordering is done online through the C'est Mon Café website. This company currently services over 20 different schools in the lower mainland, and are approved by the VSB and follow VSB guidelines.

- hot lunch dates/meal choices/prices are all finalized by our PAC based on suggestions by Eric.
- Currently, they have openings to support lunches at our school on MON/THU/FRI, and could do 2x per month as Rose had inquired about, starting in December.
- Lunch includes 4 main meal options, optional sides, optional drinks...all chosen and finalized by our PAC (includes vegetarian options)
- Parents order online via two options: paypal/credit card... or by google forms (etransfer, cheque, cash) Eric gets charged a fee if parents use paypal (2.9%), so some savings if using google forms
- Set up more like a catering business – Students are served their hot lunch according to their printed lunch ticket that the business prints out. Meals are served on reusable dishes with reusable cutlery, etc. which is brought by the CMC and taken back after lunch and washed.
- Eric's staff come in 10+minutes before lunch hour and set up, and would normally place the lunch tickets on the tables by their divisions, and then serve just a few minutes before the students come into the lunch room. He would come into the school ahead of the program being in place in order to assess how our lunch room functions and is set up so that he can adapt the serving accordingly. They seem to be very flexible
- Eric is flexible on the timing of deadlines for our parents to put their orders in, or necessary cancellations, etc. We would put in place our own parameters for ordering, etc.
- Rose Ngo will be the point person for coordinating this and send out meal choices/dates/prices etc to the "core PAC email" for opinions and suggestions before finalizing

4. Official AGM Meeting for the purposes of BC Society's Annual Report: Rose has assigned this meeting to be the official AGM for the above purposes. All agreed.
5. ACTION ITEM: Voting a new treasurer – No treasurer yet, but Julia Lu has graciously stepped in to be a TEMPORARY treasurer until such person can fill the position. Julia printed out the bank statements for the meeting, along with a copy of the current budget. Julia noted that HOT LUNCH did not show any revenue for last year --- to inquire with Jennifer if a cheque was ever given to the PAC for the profits.

***~ MOTION TO REDUCE THE BUDGETED REVENUE FOR HOT LUNCH FROM \$4800 DOWN TO \$1000: Julia Lu /  
SECONDED BY: Kathy T / APPROVED BY THE PAC***

6. BUDGET ITEM: Funds to purchase Gr. 7 Medals (school pays for engraving)

***~ MOTION TO PAY APPROX. \$600 FOR A THREE YEAR SUPPLY OF MEDALS FOR THE GR. 7 GRADS: Ali F. /  
SECONDED BY: Carlene / APPROVED***

7. Principal's Message – Lani Morden
  - a. School Plan every 3 years : focus on the indigenous goals to increase awareness/knowledge/acceptance throughout the school with students/staff
  - b. Looking at graduation rates of indigenous students and it has increased by 10% since the data was collected, and another 10% in the most recent data pull.
  - c. Increasing indigenous content in curriculum, ProD focus, Ms. Quinlan also looking at the books and resources in the library to ensure up to date and appropriate/suitable, performances in the school, Staff attended the Musqueam Education/Cultural centre, Introducing a Moving Forward Ceremony for indigenous graduates & their families
  - d. Curricular goals include maintaining the Reading/Writing focus with more of an emphasis on WRITING. Staff meet to discuss how to improve student writing. Staff attend a workshop this Friday by Rebecca Bathurst-Hunt « Inquiry 1.0 » and another on Jan 20th as follow up by Trevor MacKenzie « Inquiry 2.0 » based on their book Inquiry Mindset
8. DPAC Report – Ali Fluevog
  - a. Collected the DPAC disbursement cheque for \$1000 to be used for community building – cheque was given to Kathy Tenta and deposited on November 5<sup>th</sup>
  - b. Theme was "PAC 101" – focus on advocacy, and less on fundraising
    - i. How to make the school more inclusive, including having some other language speakers come to the school, etc
    - ii. Our bingo night qualifies as a community building (funds could be put towards this)
    - iii. Emphasis on building connection and community and the fundraising will follow
    - iv. PAC suggestion box – Julia Ko's husband Chris is making a PAC suggestion box for us to put by the office / PAC board – which is now located beside the office in a more visible space – we would review the suggestions each month
    - v. Next meeting we will take photos of people on the PAC Board (and others?) so that parents can get to know us better
    - vi. PACS helping PACS, set up for pacs in our area that can be a helpful resource for questions
    - vii. Lots of other PACS want music programs and there may be a more formal group formed by those in the district who want to advocate for this better

9. Committee for Music Enrichment Fund (MEF) – Ali Fluevog

- a. This year we no longer have a dedicated music teacher, but teachers are working hard to keep music a part of their class, and there is a desire by staff and parents to have music in school
- b. Last year we proposed and approved for a budget of \$10,000 to be earmarked for a music/arts program WITHIN classes, and a small committee was formed by Ali, Lani and Ms. Quinlan.
- c. Ali has applied for a grant for “Artist in Classroom” based on a 16wk program with Tim Sars (found through ART STARTS) which would cover 70% of expenses related to a music program : we find out in mid December if this grant is approved. WE HAVE (4) FOUR OPTIONS OUTLINED BELOW:
  - i. OPTION ONE: Tim Sars, musician and music teacher who currently runs the Greenhorn Music Project/Band Program and has great reputation in the school district, could provide our school with a 10 week program (January to May 2020) with optional performance at the end (sometimes this is a good incentive for the students) \* Tim also runs lunch time choirs or bands, etc.
    - o Tim is \$65/hour for class time, and \$35 prep time... rate comes to approximately \$7620 to have him come into the school 2 days per week and work with all the children for 1 class a week in each classroom. Cost of instruments would bring the total up to approximately \$9000 (1300 for ukes) Singing, instruments, rhythm and not limited to the below focuses:
    - o Primary grades K-2 would do intro to music such as rhythm, simple instruments, making instruments from found items, making it FUN
    - o Mid-Grades would do recorders, boomsticks and learn to read music : we have a generous anonymous donor who will donate the recorders
    - o Upper Grades would learn ukulele and reading music and some songwriting
  - ii. OPTION TWO: Tim Sars, without our grant... we could still cover this with our earmarked \$10,000... or could reduce the time frame but still have him 2 days a week and in each classroom once per week... just for less total weeks
  - iii. OPTION THREE: Rock the Salish Sea – environmental theme performance group... less costs, but relies on the teachers to teach the music to the children based on a package lesson, then the R.T.S.S. team comes in for 3-4 days and “fine tunes” the songs with the classes and runs rehearsals and a end performance.
  - iv. OPTION FOUR: leave the music program for this year and push funds to next year’s budget once something more concrete or perhaps a different opportunity comes up
- d. Discussion about the signing out of instruments, etc... we would figure out a system for students to sign out instruments to take home and practice – this can be sorted out once decided

**~ MOTION TO MOVE FORWARD WITH OPTION ONE ABOVE REGARDLESS OF IF THE GRANT IS APPROVED: Rose Ngo / SECONDED BY: Julia Lu / APPROVED**

10. Update on October Activities: (THANK YOUS)

- a. Beaconsfield Apparel – Thank you to Julia Lu for the organization of this and getting website set up for ordering --- Lani will put out a ½ page paper distribution to remind people to shop, Kathy will bring in a t-shirt to pin up on the PAC bulletin board to get peoples attention for the deadline
- b. Also thank you to Julia for her donation to the school of furniture and a fridge!
- c. BINGO night – thank you to April, Carlene & Sandy for the wonderful bingo night... deemed a successful and fun night – to be repeated again \$474 made from bingo card sales (+\$100 prize given away for blackout) and \$113 from concession. Money handed over to Kathy Tenta for deposit to account.

11. Update on Other fundraising opportunities (30 min)

- a. Purdy’s – Lisa W. not in attendance this evening. Posters are up, and April and Kathy will help sort

- i. Sales in November
- b. Hot Lunches - Rose
  - o 2x a month, Thursday, starting December 5 (SEE PRESENTATION BY ERIC)

**~ MOTION TO TRY OUT C'EST MON CAFÉ STARTING DECEMBER 5, 2019: Rose / SECONDED BY: Aaron / APPROVED BY THE PAC**

- c. Café Noel (December 12<sup>th</sup> Thursday – School Hip Hop Holiday Performance)
  - i. Thursday, December 12, before and after the holiday show
  - ii. What do we need – Carlene will organize the information to be sent out to parents explaining Café Noel and what treats are needed, etc. Bring goodies the day of the performance and Carlene and helpers will make sure things are plated, priced, etc.
  - iii. Point Person for food: CARLENE
  - iv. Volunteers- Petra, Laura, Ali
  - v. If anyone wants to take on the 50/50 or a raffle, please advise Carlene
- d. West Coast Seeds – Kathy T: they don't have their fundraising webpage up and running yet, but Kathy will keep an eye on it and advise next meeting if any options for springtime fundraiser
- e. Preliminary Action in Preparation for June Carnival --- JUNE 5<sup>TH</sup>, 2020
  - i. Talk to Cedar Cottage re: fair time – Lani : Date is May 29<sup>th</sup> 2020
  - ii. Formal Fundraising Letter – Lani – given to PAC and Ali will get PDF format
  - iii. Great discussions around last year's and what we can do to make this year's more cohesive, etc. **unifying concept was agreed to be MUSIC!!!** We are raising money for our music program so let's celebrate with a music theme.
  - iv. Kathy Tenta has committed to create at least one "permanent" game for the fair that can be kept and stored easily for future uses
  - v. Carlene offered to have her students paint a "head in hole" plywood photo op board – Kathy will arrange for the board to be made with the head holes cut, and Carlene will have it painted up --- suggestions were having the picture of a "band" playing instruments
  - vi. Claire Baker would be a good contact for Ali to get in touch with regarding possible bands/performers for the event – Kathy T will connect the two of them
  - vii. Ali will be coordinator for the Fair Event

**\*\*\* NEXT MEETING IS CHANGED FROM DECEMBER 11 (DAY BEFORE PERFORMANCE) TO THE WEEK PRIOR: WEDNESDAY DECEMBER 4<sup>TH</sup>, 2019 \*\*\*\* Kathy will make the change on the PAC website**

Meeting adjourned 8:15pm

# PAC Events Calendar

## November

- Popcorn – Friday, 22<sup>nd</sup>
- Purdy's Fundraiser - Lisa

## December

- Hot lunch – Thursday, December 5
- MAYBE???? Popcorn – Friday, 6<sup>th</sup>
- Café Noel – before performances
  - Thursday, December 12, 2019
  - Evening – Hip Hop Theme
  - Van Tech Band in hallways
  - PAC Event Leader:
  - Volunteers:
- Pancake Breakfast – April
  - Friday, Dec 20, 7:30 – 9am
  - PJ DAY, Caroling!
  - PAC Event Leaders: April, Lisa W, Carlene
  - Volunteers: Rose

## January

- Hot lunch – Thursday, January 16, 30
- Popcorn – Friday, 31<sup>st</sup>
- Committee for June Carnival
  - Food
  - Silent Auction
  - 50/50
  - Cake Walk
  - Kids Games
    - Bouncy Castle
    - Face painters/Tattoos
    - Local Fire Department
  - Gladstone volunteers (Set up/Tear Down)

## February

- Hot lunch – Thursday, January 3, 27
- Popcorn – Friday, 28<sup>th</sup>
- West Coast Seeds

## March / April

- Hot lunch – Thursday, April 9, 23

## May

- Hot lunch – Thursday, May 7, 21
- Popcorn – Friday, 1st

## June

- Carnival MUSIC THEME!! – Friday, June 5